



## Enrolment Cancellation Form

Australian International Student       Off-Shore Student

**Student Name:** \_\_\_\_\_

**Student ID: HI** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Contact No. (Ph.)** \_\_\_\_\_ **(Mobile)** \_\_\_\_\_

**Email:** \_\_\_\_\_

International students must state the reason for cancelling their program at St Albans Institute Pty Ltd Trading as Hawk Institute. Hawk Institute is obliged to report the cancellation to the Department of Home Affairs (DHA). Also, all supporting documents should be attached with this form. Please refer to Refund Policy for any applicable refunds. You can find refund policy at our reception and on our website [www.hawkinstitute.edu.au](http://www.hawkinstitute.edu.au).

**Please choose the courses below for the cancellation.**

SELECT COURSE	COURSE CODE	QUALIFICATION
<input type="checkbox"/>	AUR30620	Certificate III in Light Vehicle Mechanical Technology
<input type="checkbox"/>	AUR40216	Certificate IV in Automotive Mechanical Diagnosis
<input type="checkbox"/>	BSB40120	Certificate IV in Business
<input type="checkbox"/>	BSB50120	Diploma of Business
<input type="checkbox"/>	BSB60120	Advanced Diploma of Business
<input type="checkbox"/>	BSB80120	Graduate Diploma of Management (Learning)
<input type="checkbox"/>	NON-AQF Award	General English (Elementary, Pre-Intermediate, Intermediate, Upper Intermediate)

Please specify the reason for cancellation of your enrolment:

\_\_\_\_\_  
 \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**For Office Use Only**

Received by: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

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